



Tony Evers

Office of the Governor | State of Wisconsin

POLICY ADVISOR OR SENIOR POLICY ADVISOR

Governor Tony Evers is seeking a Policy Advisor to join his Policy Department in working with experts and stakeholders to gather information and provide recommendations to the governor in developing and implementing a policy agenda for Wisconsin. The position will be filled at either the Policy Advisor or Senior Policy Advisor level.

The ideal candidate will have a proven ability to advance policy solutions that improve the lives of Wisconsinites.

Job Responsibilities

The Policy Advisor will report to the Policy Director and be headquartered in Madison, Wisconsin. The Policy Advisor will be responsible for a set of policy areas on which they will work, which will be determined based on the advisor's interests, experience, fit within the overall policy team, and organizational needs.

Specific job duties include:

- Meeting with stakeholders and experts to gather information, feedback, and options for Wisconsin policy
- Evaluating policy options, in partnership with state agencies
- Developing recommendations on policies that will improve the lives of people across Wisconsin
- Attending stakeholder events on behalf of the Governor's Office, including travel to communities across the state when needed

Qualifications

Governor Evers is seeking candidates who excel in working in a team environment, can adapt to a fast-paced workplace, and apply critical thinking to advance policy solutions. You should have:

Requirements

- A demonstrated ability to work effectively with a variety of stakeholders
- Strong writing skills, including the ability to synthesize complex or technical information to facilitate decision-making
- A high level of organizational skills and the ability to work independently in a deadline-oriented environment
- Minimum one year working in a related field.

Preferred Qualifications:

- Knowledge of public policy issues or particular policy fields
- Experience with the executive and/or legislative decision-making process

Compensation

- Salary range \$45,000 to \$60,000 annually, commensurate with experience and position level.
- Generous benefits package.

The Office of Governor Tony Evers is an equal opportunity employer, and it strives to recruit and retain high quality staff who are committed to increasing the diversity of the organization.

How to Apply

- Send a cover letter and resume to govpersonnel@wisconsin.gov. Applicants are also encouraged to provide a writing sample, if available. For guaranteed consideration, application materials should be submitted by April 2, 2021.